**Form C5**

*(Updated 5 February 2024)*



**REFEREES / UMPIRES CONFIRMATION**

If you require Umpires/Referees for your Regional Trial please note the following process:

1. Confirm your Umpire / Referee requirements with an association or individuals. Ensure that you have an email confirmation.
2. Be specific with details of your trial – venue, time, catering, etc.
3. Ensure that you have confirmed the cost of Referees / Umpires eg 6 Referees at $30 per referee.
4. Please include them in your catering request.

**PLEASE NOTE: If referees/umpires are not being paid through an association please refer to Form C7.**

**Invoices must be sent to: DEPARTMENT OF EDUCATION**

**METROPOLITAN EAST SCHOOL SPORT**

**PMB 250**

**MANSFIELD DC 4122**

**ABN : 76 337 613 647**

**Email:** marisa.jones@qed.qld.gov.au

Please also ensure that the details of the event are on the invoice, including event and date held eg

* ***Metropolitan East 14 – 18yrs Boys Rugby League Trials, 7 March 2024***

This will make things a lot easier when we receive the invoice.