

Representative School Sport online shop

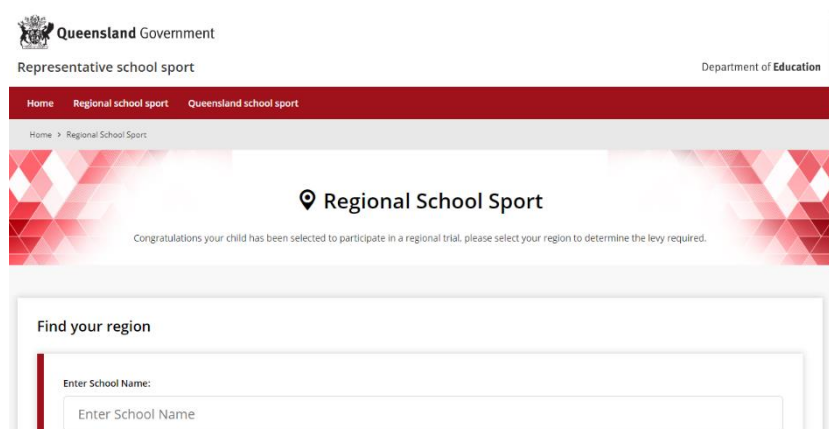
How-to guide for parents

State championships

If your child has been successful at regional trials and selected to compete in state championships, you will need to pay the State Championship levy.

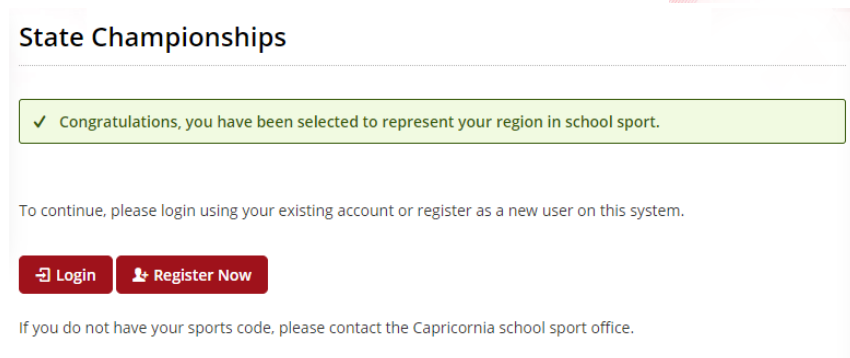
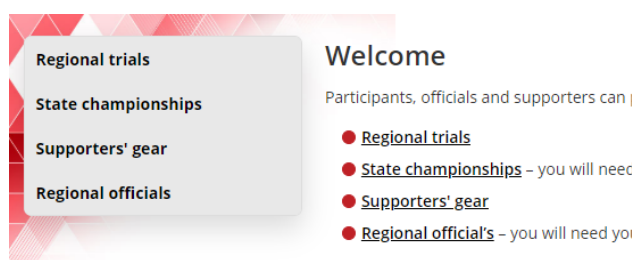
Getting started

Go to the Metropolitan East School Sport online shop website:
<https://rssshop.education.qld.gov.au/met-east> to pay the levy.



If you don't know the region your child will be representing, go to RSSshop.education.qld.gov.au, click on **regional school sport** and search for your region using the name of your child's school.

Click on **state championships** in the left navigation or the centre of your screen then register if this is the first time you have visited the online shop or login if you are a returning visitor.



To register

If you are visiting the online shop for the first time, click register. Complete your contact details, create a password, read and agree to the terms and conditions of the online shop and click **register**.

Login

If you have already registered, enter your email address and password and click **login & continue**.

Login or Register for Uniforms and Levys

! Once registered you will need to provide a sport code to be able to purchase uniforms and pay levys. The sport code will be available from your team manager.

Please login to continue

Email Address *

Password *

Remember email

Login & Continue **Register Now**

[Lost Password?](#)

State Championships

Enter Sports Code

eg: ABC123

Clear **Confirm**

If you have not received your sports code, please contact the regional school sport office.

Register

Please enter your details to self register. Once logged in you will be able to select your sport.

Your details

First Name *

Last Name *

Email Address *

Phone Number *

Create password

! Your password must be a minimum of eight (8) characters, have two (2) uppercase and two (2) lowercase letters, must contain at least one (1) numeral, and must not have been used in the past two (2) cycles.

Password *

Confirm Password *

Important notice - by clicking 'I Agree' below, you are entering into a legally binding contract with the State of Queensland acting through the Department of Education (ABN 76 337 613 647) (DoE). The terms and conditions of the contract are available [here](#). You must agree to the terms and conditions by clicking 'I Agree' below before registering to use this site. If you do not so agree, please do not use this site.

I hereby notify that I understand I am entering into a legally binding contract with DoE and that I have read, understood and agree to the terms and conditions of the contract.

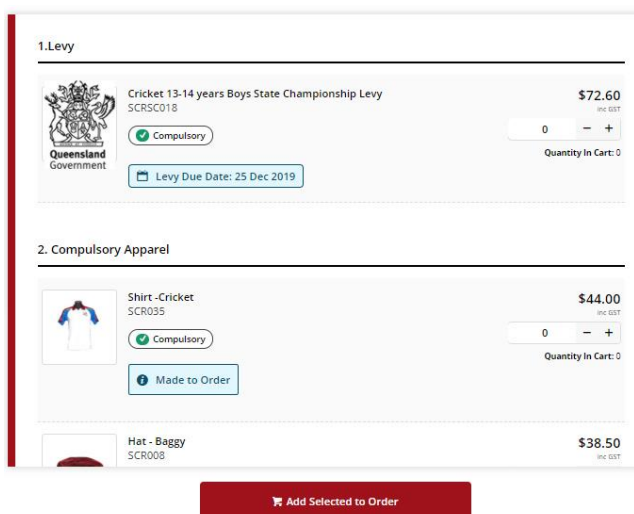
I Agree

REGISTER

Once you have logged in, enter the sports code provided by your regional school sport office.



Placing your order

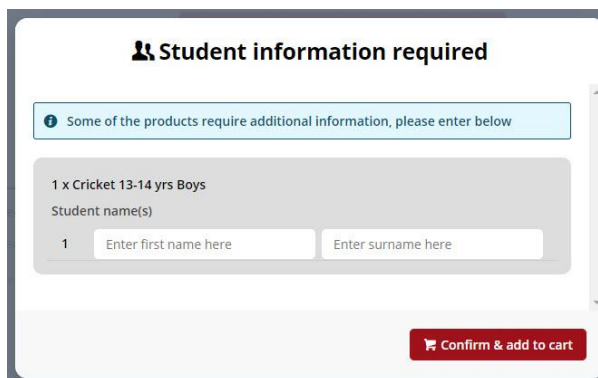


You will be redirected to the product catalogue to place your order. The product catalogue outlines the State Championship levy that needs to be paid.

Select the levy and click **add selected to order**.

You will then be asked to add your child’s details in **student information**. Enter their name and click confirm and **add to cart**. You will then be returned to the product catalogue.

Select your preferred **delivery method** based on the options available for your region, complete your **contact / billing address**, ensure the student details in **order information** and the sport, age group and uniform items in **order lines** is correct.

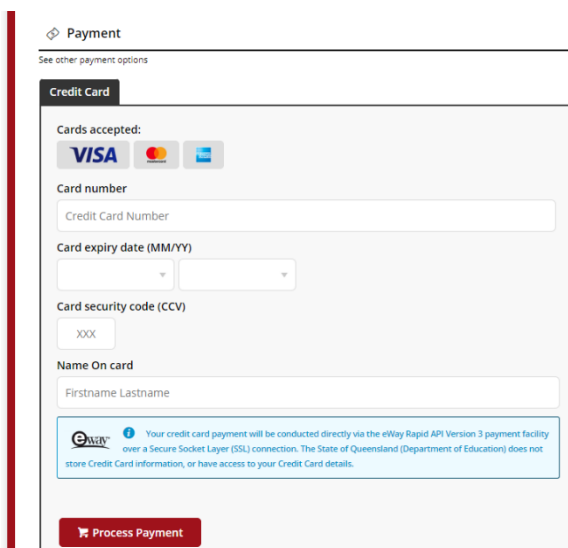


Payment information

Enter your credit card details and click **process payment**.

Order confirmation

Once your payment is accepted, your order confirmation will be shown on screen and emailed to you immediately.



The screenshot shows a 'Payment' section with a 'Credit Card' sub-section. It includes fields for 'Card number', 'Card expiry date (MM/YY)', 'Card security code (CCV)', and 'Name On card'. A 'Process Payment' button is at the bottom. A security notice states: 'Your credit card payment will be conducted directly via the eWay Rapid API Version 3 payment facility over a Secure Socket Layer (SSL) connection. The State of Queensland (Department of Education) does not store Credit Card information, or have access to your Credit Card details.'

Help with the online shop

If you need help using the online shop, please contact the Metropolitan East School Sport Office via phone 07 3259 7711 or email met.east@qed.qld.gov.au

