

# Metropolitan East School Sport PERMISSION / DETAILS BOOKLET



Updated December 2021

- **NB: Ensure you have the latest version of Adobe Reader installed on your operating system. This document has been designed as an electronic version for your convenience.**

## BOOKLET INCLUDES THE FOLLOWING FORMS

- Authority & Consent
- Parental Consent
- Student Details
- Student Health Information
- Mouthguard Consent
- Project Consent
- Code of Conduct – Team Members
- Code of Conduct – Parents & Spectators

## INSTRUCTIONS

- It is compulsory for all students / parents to complete **ALL** forms in this booklet
- All fields with a **red** outline **MUST** be completed. Other boxes only need to be completed where applicable.
- Sign and obtain signatures for appropriate sections i.e. Principal or nominee, parents and students
- Email / deliver document to appropriate regional team manager, or regional office if instructed to do so

## DETAILS

Surname:	First Name:
Date of Birth:	Gender:
Sport:	Age Group:
School:	
Parent/Carer Name:	Mobile (Parent/Carer):
Parent/Carer Email address:	
Is the student of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes).	
<input type="checkbox"/> No	
<input type="checkbox"/> Yes, Aboriginal	
<input type="checkbox"/> Yes, Torres Strait Islander	

## PLAYER INDUCTION PROGRAM

☐ I, \_\_\_\_\_ (Name of Student) have viewed and understood the Metropolitan East Induction Program. It is compulsory for all students invited into a Metropolitan East Team to view the video available on the Metropolitan East School Sport website. ([www.meteastschoolsport.eq.edu.au](http://www.meteastschoolsport.eq.edu.au))

## DATE COMPLETED:

Metropolitan East School Sport, as an operational unit of the Department of Education, is collecting the information on this form in accordance with the Information Privacy Act 2009 for the purpose of contacting you in regard to your child's participation in a Queensland School Sport Event. The information will only be accessed by persons authorised by Queensland School Sport, including appointed team officials. The information provided will not be used or disclosed to any other person or agency unless either you have given permission, it is required by law or in the interests of student health and welfare.



# AUTHORITY & CONSENT FORM

(To share personal details and medical history)

Surname:	First Name:
Date of Birth:	Gender:
Sport:	Age Group:

## 1. CONSENT GIVEN

On behalf of the individual identified on this consent form, the individual, the person or persons signing this Consent Form (the Signatory)\* grant consent to the Department of Education. (the Department) and relevant medical professional in the event of accident or illness to use, record and disclose the individual's:

- Name and other identifying information (personal information); and
- Medical history.

► Note: If the individual is under 18yrs of age, the Signatory must be a parent or guardian of the Individual. The individual must also sign if he or she is under 18 and able to give and understand the consent. If the individual is 18 or older, the Signatory and the individual will be the same person.

## 2. PURPOSE

The Department of Education is collecting your child's personal details (Form B6) and medical history (Form B7) in accordance with the Information Privacy Act 2009 and section 426 Education (General Provisions) Act 2006, in order to share your son/daughter's medical history with medical professionals in the event of accident or illness. The information will only be accessed by authorised employees within the Department of Education. This information will not be given to any other person or agency unless either you have given permission or it is required by law.

## 3. DURATION

This authority and consent will continue until 31 December of the current year, except triathlon & aquathlon, where form will remain valid for 12 months from the signature date. This Consent Form revokes and replaces all previous consent forms in relation to the individual.

## 4. LIMITATIONS

The individual or Signatory wishes to limit the consent in the following way

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## AUTHORITY AND CONSENT

- I hereby authorise the obtaining on my behalf of such medical assistance as ..... (name of Individual) may require in the event of accident or illness. I authorise the administering of anaesthetic if this is deemed necessary by the medical officer attending.
- I consent for authorised Department of Education employees to share:
  - My personal details, and
  - The individual's personal details and medical history with relevant medical professionals in the event of accident or illness or as required by law.

## STUDENT

Student Signature: (Student's signature only required if 18 or over)		Date:		
Parent / Guardian Signature:		Date:		

# STUDENT DETAILS FORM

PLAYER DETAILS	
Surname:	First Name:
Date of Birth:	Gender:
School:	
Home Address:	
PARENT / GUARDIAN / CARER (1)	
Surname:	First Name:
Home Address (if different to player's)	
Mobile (Parent/Carer):	
Email (Parent):	
PARENT / GUARDIAN / CARER (2)	
Surname:	First Name:
Home Address (if different to player's)	
Mobile (Parent/Carer):	
Email (Parent):	
EMERGENCY CONTACT PERSON (When parent / guardian / carer cannot be contacted)	
Surname:	First Name:
Mobile:	
Email:	
ANY RELEVANT FAMILY HISTORY	
<div></div>	

# STUDENT HEALTH INFORMATION

Surname:	First Name:
Date of Birth:	Gender:
Sport:	Age Group:
Medical Practitioner / Practice Name:	Contact Number:

## Privacy Notice

The Department of Education (DoE), through Queensland Representative School Sport is collecting personal information in this form in order to support the health needs of students during representative school sport activities. The forms will be collected by the Team Officials, who will provide them to department staff involved in the running of the event and first aiders/health professionals engaged if the student requires first aid and/or health support during the sporting event.

## Instructions for completing this form

1. Complete ALL Sections of this form.
2. Attach a copy of any Emergency Health Plans or Action Plans from the student's health practitioner or doctor that support the student's health needs (if required).
3. Contact the Team Official to discuss arrangements if the student has a condition that may require medication as an emergency response and/or if they require additional support to manage their condition.
4. Return the completed form and any attachments to the Team Official by requested date.

## Insurance

The Department of Education does not have personal accident insurance cover for students. If a student is injured as a result of an accident or incident while participating in representative school sport, all costs associated with the injury, including medical costs are the responsibility of the student's parent/carer or adult student themselves.

## Section 1: HEALTH CONDITIONS

1.1 Does the student have any health conditions?		<input type="checkbox"/> No Go to 1.3	<input type="checkbox"/> Yes Go to 1.2
1.2. Indicate the student's health condition/s <input type="checkbox"/> Asthma      Emergency Health Plan / Action Plan attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Anaphylaxis      Emergency Health Plan / Action Plan attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Diabetes      Emergency Health Plan / Action Plan attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Epilepsy      Emergency Health Plan / Action Plan attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/> Other _____ Attach any Emergency Health Plans or Action Plans relating to the condition and contact the Team Official as soon as possible to discuss any support required to manage the student's health condition, especially if the student requires medication / an emergency response and/or if they require additional support to manage their condition.  Other Emergency Health Plan / Action Plan attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A			
1.3 Has the student had any recent head injuries or concussion? Describe the injury and treatment  Injury details:		<input type="checkbox"/> No <input type="checkbox"/> Yes Date of injury: Management of injury:	
1.4. Does the student have any current or previous sprains, strains or other injuries (e.g. to the knee, hip, shoulder, ankle or back) which may affect their participation?		<input type="checkbox"/> No Go to 1.6	<input type="checkbox"/> Yes Go to 1.5
1.5. Describe the injury and recent treatment:			
1.6 Is the student medically fit to participate in this sports event?  A <b>medical clearance specific to the sport</b> may be required prior to participation in the activity		<input type="checkbox"/> No	<input type="checkbox"/> Yes

Section 2: MEDICATION REQUIREMENTS		
2.1 Will the student require medication during this activity?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
2.2 Does the student require staff to administer their medication?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
2.3 Does the student have parent approval to self-administer their medication?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>If <b>YES</b> to any of these questions:</p> <ul style="list-style-type: none"> <li>contact the student's Team Official as soon as possible to ensure that the student's medication needs can be supported and to request the appropriate <i>Consent to administer medication</i> form.</li> </ul>		

Section 3: OTHER
2.4 Describe below if the student has any other health related issues which may affect their participation in representative school sport:

Section 4: CONSENT
Name of Representative Sporting event:
Name of Student:
<p><b>Please read the following conditions of participation and indicate your agreement by signing below:</b></p> <ul style="list-style-type: none"> <li>I have reviewed the information I have provided on this form and confirm that this information is correct.</li> <li>To the best of my knowledge, the student named in this form is medically fit and able to participate in this representative sporting event.</li> <li>I will notify the Team Official if there is a change in any health conditions detailed above or if the student is no longer medically fit or able to participate for health/injury reasons in this representative sporting event.</li> <li>I agree that should the student be medically unfit to participate fully in the representative school sport activity for which they have been selected, they may be required to withdraw.</li> <li>I am aware that the department does not have any personal accident insurance cover for students.</li> <li>In the event of an accident or illness, staff may obtain or administer any medical assistance or treatment that the student named in this form may reasonably require.</li> <li>I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including transportation costs) and will undertake to reimburse the department the full amount of those costs.</li> </ul>

PARENT / GUARDIAN		
Name of Parent / Carer		Date:
Parent / Guardian Signature:		



## MOUTHGUARD CONSENT FORM (if applicable)

The Department of Education Curriculum Activity Risk Assessment (CARA) guidelines mandate that mouthguards are compulsory for students wishing to participate in a school sport representative event for the following sports listed below:

- Australian Football
- Hockey
- Rugby League
- Rugby Union / Rugby 7's
- Water Polo



The Department of Education strongly recommends that students wear custom-fitted mouthguards. Parents/ Carers are requested to refer to the Australian Dental Association website in order to make an informed choice about the different types of mouthguards available. <https://www.ada.org.au/Your-Dental-Health/Teens-12-17/Mouthguards>

If a student is unable to wear a mouthguard for medical reasons, then:

- A signed medical clearance certificate is required prior to participating in the representative event.

Please complete the **Parent / Carer Consent AND Medical Declaration** below

- Return this form to the relevant team official, along with all other required paperwork, **prior** to the event
- **Failure to comply** with this permission process will mean that the **student will be unable to participate** at the specific representative school sport event unless he/she wears a mouthguard

PLAYER DETAILS		
Surname:	First Name:	
Date of Birth:	Gender:	
Sport:	Age Group:	
PARENT / GUARDIAN / CARER CONSENT AND MEDICAL DECLARATION		
<p>I, _____ (name of parent) understand that mouth protection is mandatory in this sport. I have read the information provided to me about mouth protection and accept responsibility for the type of mouth protection I/my child will wear whilst playing this sport.</p> <p>I confirm that the above mentioned student:</p> <p><i>Please tick <u>one</u> of the boxes below</i></p> <p><input type="checkbox"/> Has <b>NO</b> identified medical condition/s that may impact on their safety by wearing a mouthguard during participation in this sport.</p> <p>OR</p> <p><input type="checkbox"/> Has an identified medical condition/s that may impact on their safety during participation in this sport and therefore <b>cannot wear a mouthguard</b>. <b>GO TO CLEARANCE SECTION below</b>. NB. Will need to be completed by a medical practitioner.</p>		
SIGNATURE		
Parent / Guardian Signature:		Date: 
MEDICAL CLEARANCE re MOUTHGUARD (Only required if answered 'Yes' in the section above)		
The following needs to be completed by a <b>Registered Medical Practitioner</b> .		
Please stamp OR print your name, degrees / special qualifications, address of practice and provider number.		
I certify that I saw and examined this player and I am of the opinion that this person has an identified medical condition/s that may impact on their safety during participation in the sport and therefore <b>cannot wear a mouthguard</b> .		
Dates of QSS Competition:		
Signature:	Date:	

# PARENT CONSENT FORM

Surname:	First Name:
Date of Birth:	Gender:
Sport:	Age Group:

I hereby give my consent for my son/daughter \_\_\_\_\_ (name of student) to participate in any competition conducted under the auspices of or participated in by the Queensland School Sport Council or any affiliated body and I hereby give my permission for him/her to use such known forms of transport, including air transport, for such travelling as may be deemed necessary.

I agree that, during the periods of the aforesaid competition in which my son/daughter participated, and during such travelling and other activities as maybe deemed necessary, my son/daughter shall be under the sole direction of the person/s duly appointed in charge of the squad/s and/or team/s in which he/she is included.

I further agree to meet the costs for any illness, accident or unforeseen circumstances which may occur during the periods of the activities in which my son/daughter participates and during such travelling and other activities as may be deemed necessary. I acknowledge the fact that Metropolitan East School Sport/Education Qld carries no insurance cover against accident/injury during competition and associated activities. (eg travel, training etc.)

In the event of my requesting and being given approval to arrange private accommodation for my son/daughter, I accept all the responsibilities (this includes transport to and from the playing venue each day) in relation to the intrastate competitions. I also understand that whilst at the championships my son/daughter is still under the control of Metropolitan East team officials during competition hours and any official functions connected with the intrastate competition.

I have read the Codes of Conduct for Students, Parents and Spectators, understand its contents and conditions, and accept the parental responsibilities contained therein.


I understand that if I fail to complete all documentation or fail to abide by stated conditions, that a range of consequences may be applied and my child may be excluded from future involvement in Metropolitan East School Sport.

AGREEMENT:	
Parent / Guardian Name:	
Parent / Guardian Signature:	
Date:	

**SIGN  
HERE**

## Queensland Representative School Sport

### Instructions to complete the Consent Form for Queensland Representative School Sport

For a parent/carer:	<ol style="list-style-type: none"> <li>1. Read the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> (pages 1-4) and retain for your records.</li> <li>2. Complete and return the <b>Consent Form for Queensland Representative School Sport – 2024</b> (pages 5-6) to the appropriate person for the level of trial you are attending: <ol style="list-style-type: none"> <li>a. District Trial – District Convenor/Coach/Students school</li> <li>b. Regional Trial – District Coach/Manager</li> <li>c. State Championship – Regional Manager</li> <li>d. SSA Event/Exchange – State Manager</li> </ol> </li> </ol>
For a mature age student or student over 18 years old*:	<ol style="list-style-type: none"> <li>1. Read the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> (pages 1-4) and retain for your records.</li> <li>2. Complete and return the <b>Consent Form for Queensland Representative School Sport – 2024</b> (pages 5-6) to the appropriate person for the level of trial you are attending <b>as outlined above</b>.</li> </ol>
For an independent student*:	<ol style="list-style-type: none"> <li>1. A staff member will assist you in reading and comprehending the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> (pages 1-4), and the <b>Consent Form for Queensland Representative School Sport – 2024</b> (pages 5-6).</li> <li>2. The staff member who assisted you will complete <b>Section C</b> of the <b>Consent Form for Queensland Representative School Sports – 2024</b>.</li> <li>3. You will complete and return the <b>Consent Form for Queensland Representative School Sport – 2024</b> (pages 5-6) to the appropriate person for the level of trial you are attending <b>as outlined above</b>.</li> </ol>
If you need help with English: 	<ol style="list-style-type: none"> <li>1. Ask the school for an <a href="#">interpreter</a>.</li> <li>2. Ask the interpreter to read the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> (pages 1-4) and the <b>Consent Form for Queensland Representative School Sport – 2025</b> (pages 5-6).</li> <li>3. Keep the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> for your records.</li> <li>4. Complete and return the <b>Consent Form for Queensland Representative School Sport – 2025</b> (pages 5-6) to the appropriate person for the level of trial you are attending <b>as outlined above</b>.</li> </ol>

**\*Students that are independent, mature-age or over 18 years of age may provide their own consent and be responsible for all related costs.**

An **independent student** is a student younger than 18 years who:

- (in most cases) is living independently of their parent/carer
- does not have another adult exercising parental responsibility for them (i.e. taking care of the student's housing, food, clothing and transport needs)
- has the capacity to make decisions on their own behalf.

This does not include primary school-aged students, students in out-of-home care, international students living in a homestay arrangement or with a relative, and dependants of temporary visa holders living in Queensland.

A **mature age student** is a person who is 18 years or older and actively enrolled in a [mature age state school](#) under the provisions of ss.155-156 of the Education (General Provisions) Act 2006 (Qld).



**Queensland  
Government**



# Queensland Representative School Sport

## Information sheet: Consent Form for Queensland Representative School Sport

### ***Read the information below and retain for your records:***

This Consent Form for Queensland Representative School Sport is designed to gain consent to collect, record, use and/or disclose selected personal information for a student participating in one or more representative school sports at District, Regional, State, National and International level, managed by Queensland Representative School Sport.

### ***Personal information and materials covered by this form***

The department may use, record, collect and/or disclose the following personal information and/or materials:

- (a) **personal information** that may identify the person in **Section A**:
  - > Name
  - > School name
  - > School year level
  - > Age
  - > Date of birth
  - > Image/photograph
  - > Sporting Organisation Personal Identification Number
  - > Recording (voices and/or video)
  - > Copyright materials (artistic works or performances)
  - > Achievement or performance results
- (b) audio-visual recordings of the individual/team, image and voice during associated sporting events
- (c) photographic recordings of the individual/team during sporting events
- (d) written materials and reports recording information about the individual/team, including written summaries
- (e) annotated samples of the individual/team sporting performance, (including video or image)
- (f) representing Indigenous knowledge or culture.

### ***Purpose***

If consent is given in **Section B** below, the Department of Education (DoE) through Queensland Representative School Sport (QRSS) will be able to use, record, collect and/or disclose the Individual's personal information and/or materials to the relevant third-party, including sporting organisations, School Sport Australia, and/or education departments of other Australian state and territory governments for any of the following approved purposes :

- (a) Facilitation, organisation and administration of representative school sport events (often with assistance from the relevant sporting organisation or other relevant third-party)
  - Includes talent identification, grading, competition draws and timetables, publication of results, and arranging travel and accommodation associated with event participation.
  - May include disclosure of personal information to third-party providers of software programs/applications (licensed to DoE by an external provider) in order to facilitate administration of the competition. (Refer to the Third-party software and application providers in the definitions section of this form.)
- (b) Promotion of DoE, QRSS and representative school sport events
  - Includes any activities engaged in during the course of the representative school sporting events, as described in the attached letter, for purposes of public relations, promotion, advertising, presentations, publications, displays, media, promotional, marketing and communication materials and commercial activities.
  - includes recording, publishing and promotion of representative school sport events via social media, online or in printed or other forms of media as set out at <https://queenslandschoolsport.education.qld.gov.au/about-us/events-calendar> including: any purpose, commercial or otherwise, required by operators of the websites as a condition of uploading the personal information or materials (DoE may need to accept contractual obligations that are perpetual and



## Queensland Representative School Sport

irrevocable in uploading material to such websites); and transfer of the personal information outside of Australia in the course of the operation of the website.

(c) Event merchandising and memorabilia

- Products may be complementary (e.g. event programs) or available for purchase by participants of representative school sport events (e.g. team photographs, action photography, videography, t-shirts) which involve disclosure of personal information to external suppliers.

### **Third-party organisations, contractors and volunteers**

Personal information and/or materials may be disclosed by DoE to the following third-parties:

- Commercial photographers and videographers
- Commercial printers and merchandise providers
- Sporting organisations as authorised by DoE
- Technical support providers
- Third-party software and application providers
- Travel agents, airlines and accommodation providers
- Non-employee volunteers as authorised by DoE to assist with facilitation, organisation and administration of representative school sport events, in roles including but not limited to coaches, managers, convenors and team marshalls.

(Refer to **Appendix 1** of this form for more detail about third-parties and other definitions.)

### **Important information regarding offshore hosting**

If you provide consent, DoE may disclose your personal information to third-party organisations or services. These organisations or services will include private companies hosted offshore or outside of Australia. This means that data that is entered into these third-party software and application provider sites, including the Individual's personal information, will be transferred outside Australia and stored on servers based in other countries and therefore not subject to Queensland or Australian privacy laws.

Before you complete this consent form we strongly advise that you understand the purposes for which these third-party software and application providers collect this information, what will be done with it, who else may have access to it and where the data is stored. Further information can be found on

<https://queenslandschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

refer to each application/s and website's terms and conditions and/or privacy policy.

### **Timeline for consent**

Consent applies for the calendar year or until you decide to limit or withdraw consent. Further information on limiting or withdrawing consent can be found on <https://queenslandschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

During the school year there may be circumstances where the DoE may seek additional consent. If this consent form, or attachments are updated during the period of consent, the department will provide you with information advising of the changes or updates and seek confirmation of continued consent.

### **No form, no consent**

If a student does not return the completed and signed **Consent Form for Queensland Representative School Sport - 2025**, Queensland Representative School Sport will record that consent has **NOT** been provided.

### **Contact details**

Please contact **the student's school** if you have any queries regarding this information.



# Queensland Representative School Sport

## APPENDIX 1: DEFINITIONS

**Approved Purposes** has the meaning given in **Information sheet: Consent Form for Queensland Representative School Sport** of this Consent.

**Commercial photographers and videographers** are third-party contractors engaged by the department to provide photography and videography services at representative school sport events. They have a contract with the department, agreeing to the department's terms and conditions. Photography and videos may be published on the commercial photographer/videographer's website for display or retail sale. A list of commercial photographers and videographers are set out at <https://queenslandsschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

**Commercial printers and merchandise providers** are third-party contractors engaged by the department to provide printed materials and merchandise at representative school sport events. They have a contract with the department, agreeing to the department's terms and conditions. A list of Commercial printers and merchandise providers are set out at <https://queenslandsschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

**Consent**, for the purposes of this form, means completing and signing **Section B** of the Consent Form for Queensland Representative School Sport – 2025 to give permission for the department to collect, use and disclose a student's personal information as described in the form.

**The department or DoE** means the Department of Education (Queensland).

**Individual** is the person whose Personal Information and/or Materials consent is being sought for. The Individual is identified in **Section A** of this Consent.

**Materials** are those specifically listed in the **Information sheet: Consent Form for Queensland Representative School Sport**.

**Personal Information** means information (including captured electronically in databases) and images recorded in a material form (e.g. paper) or not, about a person whose identity is apparent, or can reasonably be ascertained, from the information that is specifically listed in **Section A** of this Consent Form for Queensland Representative School Sports – 2025.

**Queensland Representative School Sport (QRSS)** is the Department of Education unit that administers the representative school sport program in Queensland. Queensland Representative School Sport includes the District, Regional, State and National school sport pathway.

**School Sport Australia** is an incorporated association responsible for the development and promotion of school sport in Australia. School Sport Australia provides high-quality national sport championships for representative State and Territory school sports teams.

**Sporting Organisations** are third-party local, state and/or national organisations who administer, support and promote a specific sport. These organisations are recognised and may receive funding from the state and/or federal government. They collaborate with, and support Queensland School Sport to deliver representative school sport events.

**Sporting Organisation Personal Identification Number** is a number created by some sporting organisations, including golf (TQ number), tennis, triathlon. It is used to administer an Individual's involvement in that particular sport. A sporting organisation will provide the student a PIN application form for completion on registration if required. The list of representative school sports using a sporting organisation personal identification number are set out at <https://queenslandsschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

**Technical Support Providers** are individuals/organisations engaged by the department to provide a service for the operation of the representative school sport program.

**Third-party software and application providers** of software and applications currently used by DoE Queensland Representative School Sport and relevant sporting organisations are set out by sports at <https://queenslandsschoolsport.education.qld.gov.au/sports-information/information-and-privacy-management>.

# Queensland Representative School Sport

## Consent Form for Queensland Representative School Sports - 2025

### Section A: Complete the student details below:

#### Privacy Statement

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of you and your child's personal information to manage and promote district, regional, state and national representative school sports. The information will be used and disclosed by authorised departmental employees for the purposes outlined in Sections A and B. Personal information may also be used or disclosed to third-parties as authorised in **Section A** or where authorised or required by law. This information will be stored securely.

#### Student details

Full name of student

Date of birth

Name of School

Year level

Age group

Sporting organisation Personal Identification Number - if required (see Appendix 1 for details)

Where the above student's personal information and materials are to be disclosed (e.g. in media, on display boards at events), please indicate if and how you would like their name disclosed:

If no selection is made or do not disclose name is selected, the student will be assigned a code to identify them.

☐ Full Name

☐ First Name only

☐ Do not disclose name

If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact the appropriate person for the level of trial the student is attending (see page 1)

#### Representative School Sports

The student listed above is playing the following representative school sport/s (tick as applies):

- ☐ Australian football
- ☐ Baseball
- ☐ Basketball
- ☐ Cricket
- ☐ Cross country

- ☐ Football
- ☐ Futsal
- ☐ Golf
- ☐ Hockey
- ☐ Netball
- ☐ Rugby league

- ☐ Rugby union
- ☐ Rugby 7's
- ☐ Softball
- ☐ Squash
- ☐ Surfing
- ☐ Swimming

- ☐ Tennis
- ☐ Touch football
- ☐ Track and field
- ☐ Triathlon and Aquathlon
- ☐ Volleyball
- ☐ Water polo





# Queensland Representative School Sport

## Section B: Complete the details below:

### Consenter details– the person giving the option of consent

I am (tick as applies):	<input type="checkbox"/> parent/carer of the student listed in <b>Section A</b> , OR <input type="checkbox"/> the student listed in <b>Section A</b> (independent student).
I confirm that:	<input type="checkbox"/> I have read the <b>Information sheet: Consent Form for Queensland Representative School Sport</b> , or it has been read to me.

### Consent options – Select **Option 1: YES** or **Option 2: NO**

<b>Option 1:</b>	<input type="checkbox"/> YES. I provide my consent.
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By indicating YES (above), I consent to DoE recording, using and/or disclosing (publishing) the personal information and materials for the Approved Purposes identified in **Section A**.

I acknowledge that I will not be paid for giving this consent nor will a payment be made for the use of personal information or material.

By signing, I also agree that this Consent Form is a legally binding and enforceable agreement between the consenter, DoE and the State. For the benefit of having the materials (detailed in **Information sheet: Consent Form for Queensland Representative School Sport**) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify DoE of any third-party intellectual property incorporated into the licensed materials.

Consent applies for **this calendar year** or until you decide to limit or withdraw consent.

<b>Option 2:</b>	<input type="checkbox"/> NO. I do not provide my consent.
------------------	---

By indicating NO (above), I do not consent to DoE recording, using and/ or disclosing (publishing) the personal information and materials for the Approved Purposes identified in **Section A**.

### Name, date and signature of Consenter – Please complete

Name of consenter			
Signature		Date	

## Section C: For school staff use only:

I assisted the independent student listed in Section A in reading, comprehending and completing the **Information sheet: Consent Form for Queensland Representative School Sport** and the **Consent Form for Queensland Representative School Sport – 2025**.

Name			
Job title			
Signature		Date	





## CODE OF CONDUCT – TEAM MEMBERS

This code of conduct sets out what is expected of students, parents and spectators in terms of participating in **Metropolitan** East School Sport events, and the range of consequences for breaching the code.

### AS A TEAM MEMBER'S

- Take responsibility for your own conduct and performance
- Compete by the competition conditions and rules.
- Never argue with the Judge's, Referee's or Umpire's decision.
- Control your temper – no criticism by word or gesture.
- Work equally hard for yourself and your team – your team's performance will benefit and so will your own.
- Be a good sport. Encourage and support your team members.
- Show respect for yourself, your team mates, officials, your opponents and their skills.
- Behave in a manner that respects the rights of others.
- Behave in a manner that respects the rights of others regardless of mediums of communication used e.g. digital mediums such as Twitter, Facebook, email and texts.
- Smoking, drinking of alcoholic beverages or the use of any illegal substances is strictly forbidden.
- Entering or remaining upon restricted licensed premises unless under the supervision of team officials is strictly forbidden.
- Going to bed at a reasonable hour will assist your own and your team's performance.
- Wearing the official team uniform at all times, as directed by team management / officials
- Check - in and check - out with team management / officials each day.
- Stay in the designated team area and support other team members during times when I am not competing
- Follow all directions of team management / officials
- Ensure that you have telephone numbers of team managers with me at all times that I am not with the team.

### BREACH OF THE CODE

*Team managers may deal immediately with any breaches of this code by imposing appropriate consequences, including not playing remaining fixtures, notification of parents, and being sent home at your parents' cost. Metropolitan East School Sport Board is responsible for imposing any longer term consequences.*

*Furthermore, Metropolitan East School Sport Board may provide a report to your school and you may be subject to discipline in accordance with the Education (General Provisions) Act 2006 (EGPA).*

*Students will be afforded natural justice in respect of breaches of this code and for any discipline under the EGPA*



## CODE OF CONDUCT – PARENTS & SPECTATORS

This code of conduct sets out what is expected of students, parents and spectators in terms of participating in Metropolitan East School Sport events, and the range of consequences for breaching the code.

### PARENT'S CODE OF CONDUCT

- Cooperate with the school to achieve the best outcomes for your child
- Support team and event officials in maintaining a safe and respectful learning environment for all students
- Maintain positive relationships with team officials regarding your child's learning, wellbeing and conduct
- Encourage participation by your children.
- Provide a model of good sportsmanship for your child to copy.
- Be courteous and constructive in your communication with players, team officials, game officials and sport administrators.
- Encourage honest effort, skilled performance and team loyalty.
- Make any new parents feel welcome on all occasions
- Do not interfere with the conduct of any events
- Behave in a manner that respects the rights of others regardless of mediums of communication used e.g. digital mediums such as Twitter, Facebook, email and texts.

### SPECTATOR'S CODE OF CONDUCT

- Demonstrate appropriate social behaviour
- Remember children play for enjoyment. Don't let your behaviour detract from their enjoyment
- Let game officials conduct events without interference
- Support skilled performances and team play with generous applause
- Demonstrate respect for opposing players and their supporters
- Behave in a manner that respects the rights of others regardless of mediums of communication used e.g. digital mediums such as Twitter, Facebook, email and text .

### BREACH OF THE CODE

*Team managers and event organisers may deal immediately with any breaches of this code by warning offenders about their conduct, asking offenders to leave venues, and calling police to intervene where necessary. Queensland School Sport is responsible for imposing any longer term consequences such as written warnings, or barring attendance at future events for a period or indefinitely.*

*Parents and spectators should note that it is an offence to insult (meaning "to treat insolently or with contemptuous rudeness, to abuse") an officer of a state educational institution - Section 333 Wilful Disturbance, of the Education (General Provisions) Act 2006 (EGPA).*

*Parents and spectators will be afforded natural justice in respect of breaches of this code and for any discipline under the EGPA*